Pleated Fabric Mask Instructions
Chequamegon Bay Community Care Mask Makers cheqbaycc.org

- 9” x 14”, 100% cotton fabric
- 2 pieces of elastic, each 13” long
- One twist-tie for forming mask over nose

1. Press 1/4” hems on the 9” sides.

2. Fold in half right sides together, press bottom edge.

3. Hem with zig zag stitch over raw edges. Enclose a twist tie with zig zag on one hem.

4. On right side of fabric, pin elastic pieces to corners, keeping elastic flat from edge to edge.

5. Stitch sides using straight stitch, backstitch ends for durability.

Cutting diagram: 1 yard of fabric to make 12 masks.

Sew all seams 1/4”
6. Turn right side out, press.

7. Pleat three times, same on both sides. Mark if needed.

8. Pleats should lie flat.

9. Stitch sides using zigzag or straight stitching, backstitching at beginning and end. Top edges remain open.

Follow guidelines for adjusting mask to make it close fitting around the face. See links below. This mask will also fit over an N-95 mask.

**Pick-Up & Drop-Off Locations**

Please place masks in sealed plastic bag, the receivers will wash. Label clearly with your name, number of masks, date of drop off, your contact number.

- **Ashland County Courthouse**: 201 Main St. West. 8am-5pm M-F in building, bins are on table outside the Extension office
- **Washburn**: Bayfield Co. Sheriffs Dept.: 615 2nd Ave E, Washburn Bins on table outside of entrance on 2nd Ave. E.
- **Bayfield Encore**: 10 So. Broad St. Bins on back covered porch

**Filters**: We do not give healthcare or safety advice so will not advise on filters. These masks are designed with openings for filters that **in theory** could improve the viral filtration of the mask. We have researched many materials without finding a universal solution. Keep in mind a fabric mask like this is 51-71% effective on it’s own.

- **Fabric Info**: [https://www.nbcnews.com/health/health-news/making-your-own-face-mask-some-fabrics-work-better-others-n1175966](https://www.nbcnews.com/health/health-news/making-your-own-face-mask-some-fabrics-work-better-others-n1175966)